



Job title	LCSW Clinical Advocate Supervisor
Reports to	Manager of Client Services
FLSA:	Exempt; Full-time
Department	Client Services

Job purpose

Under the direction of the Manager of Client Services, the LCSW Clinical Advocate Supervisor is responsible for providing comprehensive assessment and therapeutic interventions for individuals and families affected by domestic violence and exploitation; **as well as supervising interns working within programs.** Utilizing a trauma-informed care approach, the LCSW Clinical Advocate Supervisor will ensure holistic and compassionate care is provided to survivors and survivor family systems. The LCSW Clinical Advocate Supervisor will take an ecological approach in case-planning and treatment delivery, and will utilize both prevention and intervention approaches. In addition, the LCSW Clinical Advocate Supervisor will address the needs identified by the participant, and will be available to meet with participants wherever it is safe and convenient for the participant.

Duties and responsibilities

- Provide supervision to interns who are in MSW/MFT programs.
- Provide individualized, flexible, support and advocacy to survivors within the community or at WTLC Center
- Utilize evidenced-based practices to address needs of participants, related to trauma, mental health, and substance abuse
- Provide supportive clinical case management in an effort to fully support needs of participants and participant families.
- Provide crisis counseling and referrals for center and community participants and Hotline callers.
- Engage in assessment and collaborative treatment planning with participants, to determine most appropriate mode of service delivery.
- Delivery high-quality, evidenced-based, and culturally sensitive interventions that meet the participant where they are at, and include needs of the family system.
- Regularly develop and evaluate Safety Plans with participants.
- Responsible for scheduling and maintaining a caseload of both center and community-based participants.
- Plan and facilitate center and community-based educational/support groups.
- Input data entry on appropriate program data into the database (Apricot)
- Provide advocacy services and support to survivors of domestic violence and exploitation
- Educate participants about dynamics of domestic violence and options and resources available
- Participate in staff meetings, conferences, and other meetings as needed
- Other duties may be assigned

Qualifications

Last Revised: 10/6/17 LCSW CLINICAL ADVOCATE SUPERVISOR

- LCSW REQUIRED
Master’s degree in social work, counseling, psychology, or MFT
- Minimum of 2 years previous professional experience in social services; experience working with survivors of trauma, specifically domestic violence after LCSW attained; must be able to supervise interns
- Experience serving diverse communities
- Experience in, or knowledge of, crisis intervention and therapeutic issues of supportive counseling
- Bilingual in Spanish – the prevailing non-English language of participants. Other languages are considered
- Experience in, or knowledge of, crisis intervention and trauma informed
- Effective oral and written communication skills
- Excellent public speaking skills and ability to provide education and training
- Excellent organizational skills
- California State 40-Hour Domestic Violence and Human Trafficking Training Certified; Sexual Assault Training; and knowledge of substance abuse services (CADAC training preferred)
- Has not been a resident of WTLC or any other domestic violence shelter for three years
- Possession of a current and valid California driver’s license, a car, liability insurance which meets California State minimum requirements and an acceptable driving record
- Possession of working mobile phone with calling and data plan
- Successful completion of a pre-employment background check
- Positive representation of WTLC within the community

Working conditions

Alternate work schedule (4/10) with weekend and some evenings shifts; flexibility to provide coverage on holidays and as needed. In addition, must be available to cover assigned overnight on-call hotline duties.

Physical requirements

Regularly required to sit and use hands to fingers; intact vision abilities required
Occasionally required to lift and/or move heavy objects

Equal Opportunity Employer

WTLC is an equal opportunity employer.

I have received a copy of this job description and reviewed it with my supervisor.

Employee’s Signature

Date

Supervisor Signature

Date

HR Initials: _____